



Criteria for Determining Delivery Sites for the Indiana College Core for the Academic Year 2023-24 and Beyond

December 13, 2022

1. A delivery site for the Indiana College Core is defined as a high school that:
 - a. Has partnered with only one Indiana public, postsecondary institution that is designated as the primary postsecondary partner institution;
 - b. May partner, in collaboration with the primary postsecondary partner institution, with other Indiana public, postsecondary institutions to supplement courses that can apply toward completing the Indiana College Core; and
 - c. Is committed to utilizing the Commission's communication and marketing materials, and My College Core planning tool to assist students and families in understanding the benefits of the Indiana College Core and in selecting courses that can complete the Indiana College Core as well as align with subsequent degree plans, as these become available and as complements to the institution's own communication and marketing materials.
 - d. Is committed to working with the Commission's outreach coordinators and with representatives of the primary postsecondary partner to increase understanding of state and federal financial aid programs and to maximize the number of students who file FAFSAs.
2. For a high school to be identified as a delivery site for the Indiana College Core, a Memorandum of Understanding must be signed between the high school and an Indiana public, primary postsecondary partner, which is the college or university that:
 - a. Will affirm that high school students who complete the Indiana College Core have earned at least 30 semester hours of credit and have mastered the competencies required for the Indiana College Core;
 - b. Will issue a transcript to students indicating they have completed the Indiana College Core; and
 - c. Will confer a postsecondary certificate to students who complete the Indiana College Core.
3. The duties of the primary postsecondary partner include:
 - a. Is committed to sending all current college transcripts through Parchment as XML data files;
 - b. Delivering at least 15 of the 30 credit hours of coursework required to complete the Indiana College Core;



- c. Coordinating the delivery of coursework from other postsecondary partners to avoid unnecessary course duplication and to ensure there are no gaps in the availability of courses needed for students to complete the Indiana College Core;
- d. Ensuring the availability of other methods, by which students can earn credit that applies toward the Indiana College Core, such as AP examinations, courses delivered through dual enrollment, courses delivered through telecommunications, faculty sharing partnerships with other high schools/school corporations, and CLEP examinations;
- e. Specifying the cohorts of students, by graduating classes, for whom the primary postsecondary partner commits to making available the courses and other methods needed for students to complete the Indiana College Core;
- f. Providing data as requested by the Commission for purposes of program improvement, equity, and effectiveness;
- g. Following Commission for Higher Education instructions to ensure that the list of high schools at which students can complete the Indiana College Core is kept accurate and current on the Indiana Credential Registry;
- h. Submitting to the Commission for Higher Education, in accordance with a schedule specified by the Commission, a list for each high school delivery site of all postsecondary courses, including courses delivered by the primary postsecondary partner and all other postsecondary institutions, as well as other relevant information, in a format specified by the Commission for use in the My College Core course planning tool; and
- i. Utilizing the Commission's communication and marketing materials, and My College Core planning tool to assist students and families in understanding the benefits of the Indiana College Core and in selecting courses that can complete the Indiana College Core as well as align with subsequent degree plans, as these become available and as complements to the institution's own communication and marketing materials.